

**BOARD OF SUPERVISORS MEETING MINUTES
GILA COUNTY, ARIZONA**

Date: July 28, 2015

MICHAEL A. PASTOR
Chairman

MARIAN E. SHEPPARD
Clerk of the Board

TOMMIE C. MARTIN
Vice-Chairman

By: Laurie J. Kline
Deputy Clerk

JOHN D. MARCANTI
Member

Gila County Courthouse
Globe, Arizona

PRESENT: Michael A. Pastor, Chairman; Tommie C. Martin, Vice-Chairman (via ITV); John D. Marcanti, Member; Don E. McDaniel, Jr., County Manager; Jacque Griffin, Assistant County Manager/Librarian; Michael Scannell, Deputy County Manager; Bryan B. Chambers, Deputy County Attorney/Civil Bureau Chief; Marian E. Sheppard, Clerk of the Board; and Laurie J. Kline, Deputy Clerk.

Item 1 – CALL TO ORDER - PLEDGE OF ALLEGIANCE - INVOCATION

The Gila County Board of Supervisors met in a special session at 10:00 a.m. this date in the Board of Supervisors' hearing room. Jon Cornell led the Pledge of Allegiance and Pastor Kelly Woolridge of Payson First Assembly of God (via ITV) delivered the invocation.

Item 2 – PUBLIC HEARINGS:

A. Information/Discussion to obtain public comment regarding the adoption of the final FY 2015-2016 Gila County Budget.

Don McDaniel, County Manager, introduced new staff member Michael Scannell, Deputy County Manager, and provided a brief summary of Mr. Scannell's employment history. He advised that Mr. Scannell will be overseeing the operations of the Public Works Division, Health and Emergency Services Division, Community Services Division, and the Community Development Division.

Mr. McDaniel advised that the statutory requirements have been met with regard to the fiscal year 2015-2016 Gila County Budget and one of the requirements is to hold this public hearing. A summary of the revenues and expenses was published with the notice of public hearing in the Arizona Silver Belt newspaper in the July 1st and July 8th editions; a copy of the Tentative

Fiscal Year 2015-2016 Gila County Budget was mailed to each library in the County; a copy of the entire Budget was posted on the Gila County website; and a copy of the Budget was made available to the public at the Clerk of the Board's office. Additionally, two public forums were held, one in Payson, and one in Globe, to allow for additional public input.

Chairman Pastor opened the public hearing and no comments were received; therefore, he closed the public hearing.

Item 3 – REGULAR AGENDA ITEMS:

A. Information/Discussion/Action to adopt the final FY 2015-2016 Gila County Library District Budget which is included as part of the FY 2015-2016 Gila County Budget.

Upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board unanimously adjourned as the Gila County Board of Supervisors and convened as the Gila County Library District Board of Directors.

Jacque Griffin, Assistant County Manager/Librarian, stated that the Arizona Revised Statutes requires that secondary taxing districts, such as the Library District, must adopt an annual budget. She explained that there is an increase in the Library District budget of 4.25 cents on the levy in order to increase revenues to match the expenditures, and to preserve the emergency fund which would have been depleted without this increase. Upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board unanimously adopted the final FY 2015-2016 Gila County Library District Budget which is included as part of the FY 2015-2016 Gila County Budget.

Upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board unanimously adjourned as the Gila County Library District Board of Directors and reconvened as the Gila County Board of Supervisors.

B. Information/Discussion/Action to adopt Resolution No. 15-07-01, which authorizes the adoption of the final FY 2015-2016 Gila County Budget in the amount of \$91,985,237.

Mr. McDaniel explained that this fiscal year's budget is 2.6% less than the prior fiscal year's budget primarily due to the transfer of the Workforce Investment Act (WIA) funding from the Gila/Pinal Counties Consortium whereby Gila County was the fiscal agent for that Consortium, to the Navajo/Apache/Gila Counties Consortium whereby the Navajo County Northeastern Arizona Innovative Workforce Solutions is now the fiscal agent. He added that the General Fund budget is increased by approximately 4%, which is due to an increase in centrally accessed values and a small increase

in locally assessed values which allowed the County to levy higher revenues while the \$4.19 tax rate remained the same.

Jeff Hessenius, Finance Division Director, provided a PowerPoint™ slide presentation which summarized this year's budget priorities, projects and accomplishments, as follows:

- Maintained existing property tax rate at \$4.19 despite new state mandated costs and cost shifts to the County.
- Preserved budget reserve balances.
- Absorbed increases to the contribution rates for retirement plans.
- Employee medical benefit cost increases were shared by the County and employees.
- Maintained existing funding for Community Agency, Constituent Funds, Economic Development, Natural Resources, and Community College.
- Provided initial funding to reserve for Information Technology infrastructure and move to a virtual computing environment.
- Sheriff's Office and City of Globe entered into an Intergovernmental Agreement whereby the Sheriff's Office will provide dispatch services for the City of Globe.
- Continued move to eliminate leased office space with the consolidation of various departments' staff to the Copper Administration Building that is currently being built.
- Provided funding for employees' Consumer Price Index and performance pay increases.
- Funding provided for capital projects.
- Hosted two public forums, July 15th in Globe and July 16th in Payson, and both forums were broadcast via ITV to either location to allow for public comment.

Mr. Hessenius then reviewed the budget changes that occurred after the Tentative Budget was adopted and of which are included in the Final Budget, as follows:

<u>Description</u>	<u>Tentative Budget</u>	<u>Final Budget</u>	<u>Change</u>
<u>Sheriff's Office</u>			
Spillman Maintenance	\$29,000	\$45,000	\$17,000
Subscriptions/Services	\$ 800	\$ 9,163	\$ 8,363
Transfer in Grant	\$68,030	\$84,230	\$16,200
<u>Emergency Services</u>			
Rent Indirect Costs	\$29,600	\$11,000	\$18,600

Mr. McDaniel inquired if there were any questions by the Board to which there were none; therefore he stated that if it pleases the Board, Resolution 15-07-01 is presented for adoption. The Board members thanked County staff and

elected officials for prioritizing the budget, keeping the property tax rate at \$4.19, and for the effort put forth to produce the budget. Upon motion by Supervisor Marcanti, seconded by Vice-Chairman Martin, the Board unanimously adopted Resolution No. 15-07-01, which authorizes the adoption of the final FY 2015-2016 Gila County Budget in the amount of \$91,985,237. **(A copy of the Resolution is permanently on file in the Board of Supervisors' Office.)**

C. Information/Discussion/Action to review all responses received for Request for Qualifications No. 121714 - Design-Build Payson Courthouse Steps and Landings; award to the most qualified respondent; and authorize the Chairman's signature on the award contract for a contract amount of \$119,748 with project completion no later than 105 days from the Notice to Proceed date.

Mr. Hessenius stated that on April 21, 2015, the Board of Supervisors approved a request to advertise Request for Qualifications (RFQ) No. 121714 for the design-build of the Payson Courthouse steps and landings. RFQ No. 121714 was advertised in the April 29, 2015, and May 6, 2015, editions of the Arizona Silver Belt. Responses received to RFQ No. 121714 were opened in a public setting on May 13, 2015. RFQ No. 121714 was emailed to approximately 12 qualified contractors and two responses were received and then reviewed by a team which evaluated and scored the responses accordingly. Staff recommends awarding the contract to Koo Design Build which was the successful bidder. Mr. Hessenius added that included in the terms of the contract are progress payments which will be made as work is performed and accepted by the County. Upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board unanimously awarded Construction Contract No. 121714 - Design-Build Payson Courthouse Steps and Landings to Koo Design Build, the most qualified respondent; and authorized the Chairman's signature on the award contract in the amount of \$119,748 with project completion no later than 105 days from the Notice to Proceed date.

D. Information/Discussion/Action to adopt Resolution No. 15-07-02 designating a portion of Fossil Creek Road as a "No Parking" area.

Steve Sanders, Public Works Division Director, stated that Fossil Creek Road is the main east/west "collector" from Highway 87 in Strawberry. The United States Forest Service (USFS) has closed the road due to its narrowness and general instability. The road provides access to the Tonto National Forest and Fossil Creek Trail which has become a popular destination for hikers. The Sheriff's Office has requested that the Public Works Division explore the possibility of posting "No Parking" sign to deter visitors from blocking residential driveways and parking in unsafe areas. In order to accomplish this, it would require regulatory signage and a Board of Supervisors' resolution.

Staff recommends establishing a no parking area approximately 3,800 square feet from Forest Service Road No. 428 to the end of the County maintenance and the forest boundary. Fossil Creek Road continues approximately one mile to the end of the road where the USFS is creating an area for parking. The Sheriff's Office and the USFS support designating a no parking area for the portion of Fossil Creek Road described above. Upon motion by Supervisor Marcanti, seconded by Vice-Chairman Martin, the Board unanimously adopted Resolution No. 15-07-02 designating a portion of Fossil Creek Road as a "No Parking" area. **(A copy of the Resolution is permanently on file in the Board of Supervisors' Office.)**

Item 4 – CONSENT AGENDA ACTION ITEMS: (Any matter on the Consent Agenda will be removed from the Consent Agenda and discussed and voted upon as a regular agenda item upon the request of any member of the Board of Supervisors.)

A. Approval of an Intergovernmental Agreement between Yavapai County and Gila County for Restoration to Competency Services for three-years from July 1, 2015, to June 30, 2018, with the option for three one-year renewals upon mutual agreement of both counties.

B. Approval of Amendment No. 1 to Service Agreement No. 030215 between Gila County and Noble Building LLC for Major Rehabilitation Project No. CDBG 152-13-03 (HH#7939) which increases the original contract amount by \$1,000 for a new total contract amount of \$50,783 in order to perform additional work as outlined in the Amendment.

C. Approval of an increase of \$12,000 to Service Agreement No. 032015-Purchase Aggregates for Forest Road 512-Phase II-Hatch Construction & Paving, Inc., resulting in a new total contract amount of \$67,000 during the 04-07-15 to 11-06-15 contract term.

D. Approval of an increase of \$22,000 to Contract No. 032015-Aggregate Hauling to Forest Road 512-Phase II, Young, AZ-Otto Trucking, Inc. resulting in a new total contract amount of \$330,385.90 during the 05-26-15 to 12-25-15 contract term.

E. Approval to appoint Travis Holder to the Gila County Planning and Zoning Commission effective July 28, 2015, through December 31, 2018.

F. Approval of a Special Event License Application submitted by the Cobre Valley Regional Medical Center Foundation to serve liquor at a fund-raising event that will be held at the Gila County Fairgrounds Exhibition Hall in Globe, Arizona, on November 6, 2015.

G. Approval of the June 30, 2015, July 7, 2015, and July 14, 2015, Board of Supervisors' meeting minutes.

H. Acknowledgment of contracts under \$50,000 which have been approved by the County Manager for the weeks of June 22, 2015 through June 26, 2015, June 29, 2015 through July 03, 2015; and July 06, 2015 through July 10, 2015.

I. Approval of finance reports/demands/transfers for the weeks July 14, 2015, July 21, 2015, and July 28, 2015.

July 14, 2015

\$442,887.43 was disbursed for County expenses by check numbers 271326 through 271443.

July 21, 2015

\$2,254,096.81 was disbursed for County expenses by check numbers 271444 through 271615.

July 28, 2015

\$165,332.42 was disbursed for County expenses by check numbers 271616 through 271717. **(An itemized list of disbursements is permanently on file in the Board of Supervisors' Office.)**

Upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board unanimously approved Consent Agenda action items 4-A through 4-I.

Item 5 – CALL TO THE PUBLIC: Call to the Public is held for public benefit to allow individuals to address the Board of Supervisors on any issue within the jurisdiction of the Board of Supervisors. Board members may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to Arizona Revised Statute §38-431.01(H), at the conclusion of an open call to the public, individual members of the Board of Supervisors may respond to criticism made by those who have addressed the Board, may ask staff to review a matter or may ask that a matter be put on a future agenda for further discussion and decision at a future date.

There were no comments from the public.

Item 6 – At any time during this meeting pursuant to A.R.S. §38-431.02(K), members of the Board of Supervisors and the County Manager

may present a brief summary of current events. No action may be taken on issues presented.

Each Board member and the County Manager presented information on current events.

There being no further business to come before the Board of Supervisors, Chairman Pastor adjourned the meeting at 10:50 a.m.

APPROVED:

Michael A. Pastor, Chairman

ATTEST:

Marian Sheppard, Clerk of the Board